

Date: Monday, 13th of November 2023

Re: The election of parent nominees to the Board of Management (2023-2027)

Dear Parents,

As you may be aware, the current term of the Board of Management will expire on 30/11/2023 and a new Board of Management takes up office on 01/12/2023.

Two parents of children enrolled in the school (one being a mother and the other a father) are part of the makeup of every Board of Management. These two parents are elected by our BCNS parent community.

To begin this process, we are writing this letter to each parent to:

1. establish their willingness to stand for nomination and election as parent, and
2. obtain consent for the circulation of their name and the classes attended by their child(ren) to all other parents, if they are willing to stand for nomination and election.

Becoming a member of the Brannoxtown CNS Board of Management is an exciting opportunity for two parents to add positively to school life and be part of policymaking in the school for the next four years. The ideal nominee should share a passion for the development of our school community, be available for meetings every 6-7 weeks during the school term over a four-year period, be comfortable working in a group setting and have some experience in an operational or administrative capacity.

It is important to note that the Parent Nominees on the Board of Management are elected by the parent body to bring “a mother’s view” and “a father’s view” to Board of Management deliberations. Their contribution to the Board is a very important one. However, their role is not to consult with the wider parent population, take instruction from them or report back to them.

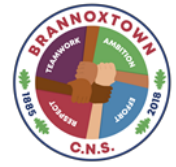
If you wish to stand for nomination and election as parent nominee to the Board of Management please complete, sign and date the Consent Form on the back of this letter and return it to the **school office** no later than Monday the 20th of November, 2023 so that the school may furnish your details (i.e. your name and classes attended by your children) to other parents.

Please do not complete the consent form if you are not willing to be nominated.

I would like to take this opportunity, on behalf of the patron body of Brannoxtown CNS, to thank our current Parent Nominees, Mitzie Day and Eugene O’Brien for their contribution to the Board of Management over the past number of years. Their dedication and generosity of time has been much appreciated.

Kind regards,

Deirdre O'Donovan



CONSENT FORM

I, _____ parent of

_____ confirm that I am willing to stand for nomination and election as parent nominee on the Board of Management. For the purpose of the nomination/election of a parent nominee to the Board of Management, I authorise **Brannoxtown Community National School** to circulate to all other parents in the school:

Name:			
The class level my children attend (please tick as appropriate):			
Junior Infants		Senior Infants	
1st Class		2nd Class	
3rd Class		4th Class	
5th Class		6th Class	

Signed: _____

Dated: day of , 2023.

All personal information provided on this Consent Form will be stored securely by the Board of Management and will be used solely for the purpose of the election of parent nominee(s) to the Board of Management. This information will be circulated to the parents of children attending the school and will not be disclosed to any other external third party. It will be deleted when the process is completed. The voting returns from the ballot may be retained for the purposes of co-option in order to fill vacancies occurring during the life of the Board where it is decided, having consulted the parents' association, not to have a by-election or further by-election as appropriate.