



Brannoxtown CNS (BCNS) Board of Management

Agreed Report 16/11/21

Date	16 November 2021
Time	7:00pm to 9:30pm
Meeting	On-site Meeting: Brannoxtown CNS, Room 1
Attendance	Ms. Deirdre O' Donovan (Chairperson, Patron Nominee); Mr. Conor O' Toole (Patron Nominee); Ms. Mitzie Day (Parent Nominee); Mr. Robin Ball (Parent Nominee); Mr. Mark Egar (Community Representative); Ms. Dawn Heffernan (Teacher Nominee) and Dr. Sarah FitzPatrick (Principal and Secretary).
Apologies	Cllr. Tracey O' Dwyer (Community Representative).

1. Chairperson's Welcome & Agenda <i>Agreed</i>	The Chairperson welcomed members and the agenda was agreed. Deirdre Murphy was welcomed to the meeting in place of Dawn Heffernan. The Board sent best wishes to Dawn for her maternity leave.
2. Minutes <i>Agreed</i>	The minutes of the June meeting were formally approved.
3. Principal's Report <i>Noted</i>	<p>Enrolment</p> <ul style="list-style-type: none"> Enrolment at Brannoxtown CNS has doubled since the last Board Meeting on June 22nd. Current enrolment on November 16th is 47. Admission paperwork has been completed for three additional children bringing enrolment to 50 on Monday, 22nd November. Brannoxtown CNS is enrolling children in all classes throughout the school year. Meetings are ongoing with potential, new families. Enrolment Open Days are scheduled for Thursday, 10th February and 31st March, 2022 at 7.30pm. <p>Parent and Community Involvement</p> <ul style="list-style-type: none"> Updates were provided on: <ul style="list-style-type: none"> Visits by local representatives to the school (Cllr. Tracey O' Dwyer, Cllr. Noel Heavey, Cllr. Peggy O' Dwyer & Senator Vincent Martin) to support set-up of the new Student Council. Visits to the Baptist Church at the invitation of Pastor Richard Blaney and visits from Fr. Niall Mackey. Support for Mitzie Day, Parent Nominee to invite parents to a virtual get-together. <p>Building Works</p> <ul style="list-style-type: none"> Works are scheduled to begin on the 1885 building on Monday, December 6th. A review meeting is scheduled on-site with Sarah FitzPatrick (Principal), Dunnes Building Services (Building Contractor), Fitzgibbon McGinley Architects (Consultant), and Emmet Mulhall (Buildings Officer, Buildings Department, KWETB Corporate Services).
4. Correspondence <i>Noted</i>	<ul style="list-style-type: none"> Correspondence was received from/sent to the Department of Education and Skills (DES); National Council for Special Education (NCSE); DES National Educational Psychological Service (NEPS); DES Inspector; HSE, KWETB and Principals of transferring schools.

Brannoxtown Community National School

Brannockstown, Co. Kildare, W91 NY67.
Principal: Dr. Sarah FitzPatrick
www.brannoxtowncns.ie



	<ul style="list-style-type: none"> An SNA Exceptional Review Application was submitted for four children of the school with significant primary care needs (#206305). A NEPS Case Study and Psychological Assessment was submitted for one new child of the school. An additional assessment was commissioned for one child of the school, prioritised for the school's allocation via the Scheme for Commissioning Psychological Assessments (SCPA).
5. Finance <i>Noted</i>	The main areas of spend and costs since January 2021 were reported by the principal.
6. Child Safeguarding <i>Noted</i>	There have been no reports to HSE/Gardaí since the last Board Meeting or since the school opened.
7. Bullying, Behaviour & Suspensions <i>Noted</i>	There have been no incidents of Bullying since the last Board Meeting or since the school opened.
8. Teaching and Learning <i>Noted</i>	<p>An update was provided on the following initiatives:</p> <ul style="list-style-type: none"> Writing Workshop & Words Their Way Active Schools Green Schools Blue Star Creative Schools: Drama Science
9i. Policy Development: COVID-19 Response Plan <i>Agreed</i>	<p>The principal provided an overview of elements of the school's COVID-19 Response Plan and these were approved for publication, with minor edits:</p> <ul style="list-style-type: none"> COVID-19 Policy Statement COVID-19 BCNS Response Plan: Overview COVID-19 BCNS Risk Assessment COVID-19 BCNS Physical Distancing COVID-19 BCNS Checklists: <ul style="list-style-type: none"> School Management Dealing with a Suspected Case of COVID-19 Cleaning Lead Worker Representative (LWR)
9ii. Policy Development: Key Holder Policy <i>Agreed</i>	The principal provided an overview of the new <i>Key Holder Policy</i> which was approved for publication, with minor edits:
9iii. Policy Development: Child Protection: Child Safeguarding Statement & Risk Assessment Policy <i>Agreed</i>	The principal provided a brief overview of the updated <i>Child Protection: Child Safeguarding Statement and Risk Assessment</i> , using the new DES combined template. This was agreed for publication with minor edits.
9. AOB <i>Noted</i>	<ul style="list-style-type: none"> The next Board Meeting was confirmed: Tuesday 14th December, 7:30-9:00pm (Zoom). The Chairperson thanked the principal and staff and members of the Board for all their work on behalf of the school. The meeting adjourned at 9:30pm.