



Brannoxtown CNS (BCNS) Board of Management

Agreed Report 21/04/2021

Date	21 April 2021
Time	7:00pm to 8:30pm
Meeting	Virtual Meeting: Zoom
Attendance	Ms. Deirdre O' Donovan (Chairperson, Patron Nominee); Mr. Conor O' Toole (Patron Nominee); Ms. Mitzie Day (Parent Nominee); Mr. Robin Ball (Parent Nominee); Cllr. Tracey O' Dwyer (Community Representative); Ms. Dawn Heffernan (Teacher Nominee) and Dr. Sarah FitzPatrick (Principal and Secretary).
Apologies	Mr. Mark Egar (Community Representative).

1. Chairperson's Welcome & Agenda <i>Agreed</i>	The Chairperson welcomed members and the agenda was agreed.
2. Minutes <i>Agreed</i>	The minutes of the April meeting were formally approved.
3. Principal's Report 3a. Correspondence <i>Noted</i>	Correspondence was received from/sent to the Department of Education and Skills (DES), National Council for Special Education (NCSE), Mick Greene, IPB Insurance Assessor and Kevin Conlon, ATR Group Project Manager and the KWETB.
3b. Enrolment <i>Noted</i>	<ul style="list-style-type: none"> • Current enrolment for 2020/2021 on April 21st is still 35. Two students are due to relocate to Perpignon, France and one child is due to relocate to Naas CNS as it is within walking distance from his home. • Five children will graduate from 6th class in June 2021. • The third Enrolment Open Day was held as a recorded Webinar on Wednesday, March 24th. Feedback was very positive. The recorded event can be emailed to parents on request. • Five new children are currently enrolled for the 2021/2022 academic year. • Provision of school bus transport from Naas to Brannoxtown CNS will be investigated by the Board. • A total of 52 is required to gain an additional mainstream teaching post.
3c. Child Protection <i>Noted</i>	There have been no reports to HSE/Gardaí since the last Board Meeting or since the school opened.
3d. Anti-Bullying <i>Noted</i>	There have been no incidents of Bullying since the last Board Meeting or since the school opened.
3e. Staffing <i>Noted</i>	<ul style="list-style-type: none"> • The principal reported that a member of staff has been identified as in the 'high risk' category and is facilitated to work remotely since the Easter break. • Changes related to the Caretaker duties were reported.
3f. Special Educational Needs <i>Noted</i>	An update was provided on SET provision. Review meetings for parents of children with additional learning plans have been scheduled. The school received an Assistive Technology grant for a child in the school to support with specialised software and a personal laptop.

<p>3g. Curriculum initiatives <i>Noted</i></p>	<p>An update was provided on the following initiatives:</p> <ul style="list-style-type: none"> • Writing Workshop: Daily Writing Practice • Words Their Way: Weekly Word Sort • Weaving Wellbeing • Blue Star Programme • Active Schools • Green Schools • Creative Schools
<p>3h. Sacramental Preparation <i>Noted</i></p>	<p>An update was provided on plans and preparations for:</p> <ul style="list-style-type: none"> • First Penance and Communion • Confirmation
<p>3i. Community Involvement <i>Noted</i></p>	<ul style="list-style-type: none"> • The school has continued to facilitate second and third level work experience students, living in the locality, following appropriate checks regarding garda vetting, insurance and covid-19. • Children have been participating in French classes with Noella Beaumont, Harristown House Language School.
<p>3j. Parental Involvement <i>Noted</i></p>	<ul style="list-style-type: none"> • The principal noted that it has not been possible to host informal meetings with parents, as planned every 4-6 weeks due to Covid. • The school is using the 'School Story' and 'Class Story' functions on Class Dojo to share teaching and learning plans with parents. • Parents are invited to share their knowledge and experience with children as visitors to the school, in person (following safety protocols), outdoors or via zoom. • Two Zoom sessions have been scheduled in April on the work of equine vets. Sessions are planned and facilitated by Jennifer and Kevin Corley, parents at the school.
<p>4. Finances <i>Noted</i></p>	<p>The main areas of spend and costs since January 2021 were reported by the principal.</p>
<p>5. Building Repair and Improvement <i>Noted</i></p>	<p>Three work packages are currently underway:</p> <ul style="list-style-type: none"> • Emergency Works in the 1885 school-house. • Attic Works in the 2013 building to address legacy issues. • Flood Recovery Works in the 2013 building from 11/01/21.
<p>6. Attendance & Punctuality Policy <i>Agreed</i></p>	<p>The principal provided a brief overview of the current <i>Attendance & Punctuality Policy</i>. The Attendance & Punctuality Policy was agreed for publication with minor edits.</p>
<p>7. Class Progression Policy <i>Agreed</i></p>	<p>The principal provided a brief overview of the new <i>Class Progression Policy</i>. The Class Progression Policy was agreed for publication with minor edits.</p>
<p>8. Assessment & Reporting Policy <i>Noted</i></p>	<p>The ongoing work to develop this policy was commended and it was agreed that a final version of this policy will be prepared for the next meeting of the Board.</p>
<p>9. AOB <i>Noted</i></p>	<ul style="list-style-type: none"> • The next Board Meeting was confirmed: Tuesday 15th June, 7-8:30pm. • The Chairperson thanked the principal and staff and members of the Board for all their work on behalf of the school. • The meeting adjourned at 8:05pm.