



Brannoxtown Community National School (CNS)

Board of Management

Agreed Report 13/10/2020

Date	13 th October 2020 (Fifth meeting of the Board)
Time	7:00pm to 8:30pm
Meeting	Virtual Meeting: MS Teams
Attendance	Ms. Deirdre O' Donovan (Chairperson, Patron Nominee); Mr. Conor O' Toole (Patron Nominee); Ms. Mitzie Day (Parent Nominee); Cllr. Tracey O' Dwyer (Community Representative), Ms. Dawn Heffernan (Teacher Nominee) and Dr. Sarah FitzPatrick (Principal and Secretary).
Apologies	Mr. Mark Egar (Community Representative) & Mr. Robin Ball (Parent Nominee).

1. Chairperson's Welcome and Agenda	The Chairperson welcomed members and the agenda was agreed.
2. Minutes	The minutes of the June 23 rd meeting were formally approved.
3. Correspondence	Correspondence was received from the DES and its agencies re. the DES Inspector, NEPS Psychologist and Special Education Needs Organiser (SENO) assigned to Brannoxtown CNS. Correspondence was received from the HSE regarding the school Vision Screening programme.
4. Principal's Report	The following enrolment update was provided:
3.1 Enrolment	<ul style="list-style-type: none"> • Current enrolment is 30. • An additional 10 families (9 children) who were enrolled for the current school year did not attend for the following reasons: <ul style="list-style-type: none"> ○ House relocation cancelled/postponed (covid-19) ○ Place deferred to complete preschool year ○ Place secured in a school closer to home.
3.2 Child Protection	There have been no reports to HSE/Gardaí since the last Board Meeting or since the school opened.
3.3 Anti-Bullying	There have been no reports of incidents of Bullying since the last Board Meeting or since the school opened.
3.4 Staffing	Confirmed staffing for the 2020/2021 school year is: principal, two teachers (including one SET) and one part-time teacher (SET). The school also has a part-time school secretary and janitor.
3.5 Curriculum initiatives	Reports were presented on: Writing Workshop, Creative Schools and Green Schools.
3.6 Parental Involvement	Discussion focussed on actions to connect with parents of the school and to reach out to prospective, new parents.
3.7 Community Involvement	The proposed donation of the Brannockstown Tidy Towns Group towards the school's planned wormery was noted. Thanks were extended to the Tidy Towns group for their ongoing support.
3.8 Building Works, Repairs and Equipment	The principal noted that we are awaiting an outline of the steps and timeframes to replace the floor in the 1885 building, following completion of an Emergency Works Report by Architects.

3.9 Health and Safety	Discussion on Health and Safety was deferred to agenda items 4a, 4b, 4c and 4d.
3.10 Special Items	<p>Updates were noted concerning:</p> <ul style="list-style-type: none"> • School website: the site for the school under the previous patron has been removed by Scoilnet. • DES Inspector Review – Covid 19: the principal and staff were congratulated on their successful reopening and on plans and practices to ensure a safe return to school for all families. • TY Students and Work Experience: r first TY student began at Brannoxtown CNS on Friday, 9th October. Candidates are required to confirm they are free of Covid-19 symptoms in the 24 hours prior to their first visit and each visit thereafter. • School Set-Down: a map of the site bordering the school (basketball court and set-down) will be requested to review boundaries for the residential site and set-down.
4. School Policies	<p>The following policies were presented, discussed and approved. These now replace older versions/are added to the policy tab on the school site:</p> <ul style="list-style-type: none"> • <i>4a Child Safeguarding Statement (updated)</i> • <i>4b Child Safeguarding Risk Assessment (updated)</i> • <i>4c Child Safeguarding Risk Assessment – Covid 19 (new)</i> • <i>4d Covid-19 Response Plan: Overview (new)</i> • <i>4e Code of Behaviour / Positive Behaviour Policy (updated)</i>
5. SEN Overview & Update	<p>The following Special Education Needs (SEN) updates were noted by the SET, Anne Marie Roche who joined the meeting as a guest:</p> <ul style="list-style-type: none"> • Profile of Needs and Continuum of Support • Educational Psychology Assessments & Applications • Procurement & Materials • SET Support • SET Priorities & Next Steps
6. AOB	<p>On behalf of the Board, the Chairperson thanked the Principal and Staff for their ongoing work during the summer and in the first weeks of school toward a safe and successful reopening of school for all families.</p> <p>The next meeting of the Board is on November 24th , 2020. Dates for subsequent meetings of the Board were confirmed on Tuesdays, 7-9pm:</p> <ul style="list-style-type: none"> ○ 2nd February, 2021 ○ 23rd March, 2021 ○ 11th May, 2021 ○ 15th June, 2021