



Brannoxtown CNS (BCNS) Board of Management

Agreed Report 23/06/2020

Date	23 rd June 2020 (Fourth meeting of the Board)
Time	7:00pm to 8:00pm
Meeting	Virtual Meeting: MS Teams
Attendance	Ms. Deirdre O' Donovan (Chairperson, Patron Nominee); Mr. Conor O' Toole (Patron Nominee); Mr. Robin Ball (Parent Nominee); Ms. Mitzie Day (Parent Nominee); Cllr. Tracey O' Dwyer (Community Representative), Mr. Mark Egar (Community Representative), Ms. Dawn Heffernan (Teacher Nominee) and Dr. Sarah FitzPatrick (Principal and Secretary).
Apologies	None.

1. Chairperson's Welcome and Agenda	The Chairperson welcomed members and the agenda was agreed.
2. Minutes	The minutes of the May meeting were formally approved.
3. Correspondence	Correspondence was received from NCSE regarding SET hours and the HSE concerning vision and hearing school screening.
4. Principal's Report	The following enrolment update was provided:
3.1 Enrolment	<ul style="list-style-type: none"> Current enrolment (at the time of the meeting) for the 2020/2021 school year is 37. New families of the school will add the following nationalities and cultures: Canada, Poland and Singapore.
3.2 Child Protection	There have been no reports to HSE/Gardaí since the last Board Meeting or since the school opened.
3.3 Anti-Bullying	There have been no reports of incidents of Bullying since the last Board Meeting or since the school opened.
3.4 Staffing	Confirmed staffing for the 2020/2021 school year is: principal, two teachers and one part-time teacher. The school also has a part-time school secretary and janitor.
3.5 Curriculum initiatives	Reports were presented on: Sports Week and Active School Flag, Creative Schools, Green Schools and Primary Science.
3.6 Special Educational Needs (SEN)	Discussion on this item, SEN at Brannoxtown CNS, was deferred to agenda item 4a., SEN Policy.
3.7 Parental Involvement	Following discussion at the last Board meeting regarding the challenges of consulting with parents during the school closure, the <i>June Note</i> to all families of the school included information on: policy development, regular meetings with all parents, working group meetings with interested parents (for specific events/purposes) and school/home communications.
3.8 Community Involvement	The principal noted that the school is deeply appreciative of the support of the Brannockstown Community Group, including: the donation from the Brannockstown Tidy Towns Group for the birdfeeders and food to enable us to complete a Bird Survey for the village in the Autumn, recent

	painting of the 1885 school and clearing of the grounds, regular watering of plants around the 1885 building, the invitation for staff to be included in the 'Brannockstown At Home 2020' photobook and the spirit of collaboration on important events.
3.9 Building Works, Repairs and Equipment	The principal noted that we are awaiting an outline of the steps and timeframes to replace the floor in the 1885 building, following completion of an Emergency Works Report by Fitzgibbon McGinley Architects.
3.10 Health and Safety	Discussion on Health and Safety was deferred to agenda item 5 (Covid-19 planning).
3.11 Special Items	The following updates were noted: <ul style="list-style-type: none"> • Busy Fingers Afterschool/Homework Club begins at Brannockstown CNS four days weekly, Monday to Thursday, from August 31st. • Advice was received from the Legal Support Services Unit (LSSU) of the Education and Training Board of Ireland (ETBI) regarding schools admissions policies and specifically the section on selection criteria for admission to a post-primary school of the same patron. • Admissions policies were reviewed for two second-level schools in Naas and following correspondence, reference to Brannockstown CNS was updated/corrected in the relevant part of the policies.
3.12 Fundraising and Events	The Board congratulated and thanked Tracey O' Dwyer for securing a generous donation for the school toward the development of the school's grounds to increase interactive and play spaces for children.
4. School Policies	The following policies were presented, discussed and approved: <p><i>4a. Special Educational Needs Policy</i></p> <p><i>4b Code of Behaviour / Positive Behaviour Policy</i></p> <p><i>4c GMGY Whole School Plan</i></p> <p><i>4d School Self-Evaluation (SSE): School Improvement Plan (SIP)</i></p>
5. Covid-19 Planning	The Principal gave an update on supports provided by BCNS staff to support learning at home. The role of the KWETB Working Group to coordinate planning for the reopening of school buildings in line with national guidelines was noted. It was agreed that the school would continue with the plans outlined at the previous meeting and ensure parents are updated on any changes before school resumes in the Autumn.
7. AOB	The Chairperson sought feedback on the hard-copy mailing and thanked members for participating in the virtual meetings. Sarah thanked Robin Ball, parent nominee for so generously sharing his time and expertise toward completing the school's first Welcome Video, now on the school's homepage. The next meeting of the Board is on October 6 th , 2020. Dates for meetings of the Board in the next school year were confirmed on Tuesdays, 7-9pm: <ul style="list-style-type: none"> ○ 6th October, 2020 ○ 24th November, 2020 ○ 2nd February, 2021 ○ 23rd March, 2021 ○ 11th May, 2021 ○ 15th June, 2021