



Brannockstown Community National School
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BCNS Board of Management

Agreed Report 12/05/2020

Date	12 th May 2020 (Third meeting of the new Board)
Time	7:00pm to 8:15pm
Meeting	Virtual Meeting: MS Teams
Attendance	Ms. Deirdre O' Donovan (Chairperson, Patron Nominee); Mr. Conor O' Toole (Patron Nominee); Mr. Robin Ball (Parent Nominee); Ms. Mitzie Day (Parent Nominee); Ms. Tracey Dwyer (Community Representative), Ms. Dawn Heffernan (Teacher Nominee) and Dr. Sarah FitzPatrick (Principal and Secretary).
Apologies	Mr. Mark Egar (Community Representative)

1. Chairperson's Welcome & Agenda	The Chairperson welcomed members and the agenda was agreed.
2. Minutes	The minutes of the February 11 th meeting were formally approved.
3. Correspondence	The Board agreed to send a letter to KWETB post-primary schools (located in the Curragh, Dunlavin and Naas) to request that enrolment in BCNS would be listed as a criterion in each school's Admissions Policy and to request advise on applying for a school place in first year in 2021.
4. Principal's Report 3.1 Enrolment	The following enrolment update was provided: Enrolment for the 2019/2020 school year = 22. <i>Three children will graduate in June 2019.</i> Enrolment for the 2020/2021 school year = 36 <i>This includes 17 new children.</i>
3.2 Child Protection	There were no reports to HSE/Gardaí since the school opened.
3.3 Anti-Bullying	There were no incidents of Bullying since the school opened.
3.4 Staffing	Our confirmed staffing from September 2020 is: Principal, two teachers and one part-time teacher.
3.5 Curriculum initiatives	Reports were presented on: Active Home Week and the Active School Flag (ASF), Creative Schools, Green Schools and Primary Science.
3.6 Special Educational Needs (SEN)	Reports focused on: Measures to support children with SEN learning at home during the school closure; completion of an audit of assessments for primary school children at BCNS, a draft profile of <i>Priority Needs</i> for the SET Schedule for 2020/2021 and initial work to develop a Policy for Special Educational Needs (SEN) at BCNS.
3.7 Parental Involvement	It was noted that updated school policies are currently available/published in draft on the BCNS website. Feedback is welcome at any time; the school's policies are always subject to review and improvement. The board agreed that parents are not expected to provide feedback on draft policies at this time and that there would be no pressure on parents to do so.
3.8 Community Involvement	The Principal noted the school's appreciation to the Brannockstown Tidy Towns Group for their donation (before the school closure) which included

	a range of birdfeeders and bird food to support plans for a BCNS Bird Survey for the village.
3.9 Building Works, Repairs and Equipment	The KWETB Buildings Programme Manager has advised that a timeline is imminent for the works to begin following DES approval for the consultant's timeline.
3.10 Health and Safety	Discussion on Health and Safety was deferred to agenda items 4d (re. policy) and 5 (Covid-19 planning).
3.11 Special Items	The Principal thanked Mr. David Dempsey, Principal of Halverstown NS and his staff for partnering with our school for children's sacramental preparation. Sincere thanks were also extended to Fr. Rigney and Fr. Mackey for their support to BCNS children in their sacramental preparation. It was noted that the Sacrament of Penance (scheduled for April 2 nd) and Sacrament of First Holy Communion (scheduled for Saturday, May 16 th) are postponed until dates to be agreed in the Autumn.
3.12 Events	Plans for three events were discussed: Sixth class graduation, the Transition Year Programme for 6 th class children and a virtual 'welcome and introduction to BCNS' for prospective parents and a virtual 'tour of the Junior Room' for new children. Video-recordings will be available on the BCNS website.
4. School Policies	The document <i>Schedule for BCNS Policies and Plans</i> was agreed without edits. This document provides a roadmap for the development of school policies and plans in the next year.
4.1 Schedule for BCNS Policies & Plans	
4.2 Critical Incident Policy	The <i>Critical Incident Policy</i> was agreed with minor edits.
4.3 Attendance and Punctuality Policy	The <i>Attendance and Punctuality Policy</i> was agreed without edits.
4.4 First Aid, Accident & Injury Policy	The <i>First Aid, Accident and Injury Policy</i> was agreed with minor edits.
5. Covid-19 Planning	The Principal provided an update on current supports provided by BCNS staff to support learning at home including the 'Weekly Learning Guide' for each child, daily feedback/engagement with teachers via the Class Dojo app, weekly zoom sessions for each class, special zoom sessions for school initiatives (e.g., Green Schools and Active Schools) and regular check-ins to support parents. The positive feedback received from the DES Inspector assigned to BCNS was noted. Discussion focused on a range of planning measures to minimise risk for BCNS families upon their return to school in September. On behalf of the Board, the Chairperson commended the work of the staff in providing 'continuity of service' supporting families with children's learning at home.
7. AOB	There was no additional business. The next meeting of the Board and the last scheduled meeting before the summer period is on Tuesday, 23 rd June, 7-8:15pm. Dates for meetings of the Board in the next school year were agreed as follows (Tuesdays, 7-9pm): <ul style="list-style-type: none"> o 6th October, 2020 o 24th November, 2020 o 2nd February, 2021 o 23rd March, 2021 o 11th May, 2021 o 15th June, 2021 The meeting adjourned at 8:15pm.